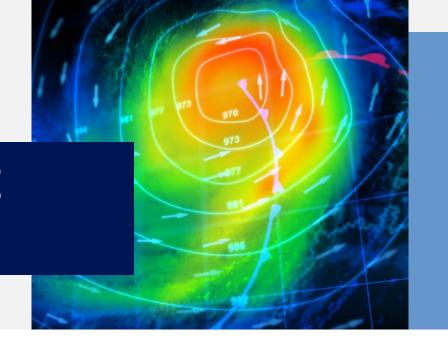


POST HURRICANE CHECKLIST



AFTER the Storm!

Only enter the building and general area when authorities have indicated it is safe to do so.

Do not enter the building until it has been inspected for damage to the utilities and structurally.

Do not use electrical equipment if it is wet or you are standing in water.

Secure 24-hour security if needed to protect the property.

Wear personal protective equipment (gloves, goggles, rubber boots, mask, long sleeves and pants) to protect yourself from exposure to mold or bacteria.

Document with pictures any areas that sustained damage and inventory any damaged or missing personal or business property. Do NOT throw away any damaged items until the insurance carrier has given approval.

Air out the building by opening doors and windows when possible and when there are no security concerns. If your property sustained damage, notify your insurance broker/carrier immediately.

Cover broken windows/doors and torn roof coverings to prevent further rainwater from entering the building.

Remove any saturated materials, and dry out any wet areas with fans and dehumidifiers. A remediation company can perform this work as well.

Rescue the most valuable items but be careful not to put yourself or employees at safety risk. Clean and disinfect everything that got wet from flood water.

Gently handle fragile artwork especially when wet. Contact a conservator to assist with damaged materials.

For any questions or to report a claim, please contact <u>claims@risk-strategies.com</u> or 1-800-363-0067.